

**Stockdale ISD Child Nutrition Department**  
**Policy for Handling Discrimination Complaints**

**Policy:** All cafeterias will display the updated nondiscrimination poster in a prominent location for public viewing in the serving area.

**Procedures:** The cafeteria manager or Child Nutrition Director will:

1. Listen to parent complaints or concerns, try to answer questions, and provide persons wishing to file a complaint with the Food & Nutrition (F&N) Complaint Link at the Texas Department of Agriculture and the step-by-step instructions. The instructions are available in English and Spanish. The link is available in English and Spanish at; <https://squaremeals.org/About/ContactFoodandNutrition.aspx>
2. For persons wishing to file a complaint who do not have access to an electronic device to submit their complaint can call the Texas Department of Agriculture at (833) 862-7499 and someone will assist you.

**Procedures:** The Stockdale ISD Child Nutrition Director will provide a response to the Texas Department of Agriculture regarding complaints.

1. The Texas Department of Agriculture will forward information to USDA.